

APPLICATION FOR DOWN SIZE, UPSIZE, DISCONNECTION OR NOMINAL SIZING OF WATER METER SERVICES

Administration Centre, Bridge Road, Nowra

• Telephone (02) 4429 3214 • Fax (02) 4429 3170 • Postal: PO Box 42, Nowra 2541

1 EXPLANATORY NOTES

This application is to be completed based on the information provided in the Shoalhaven Water Brochure 'Down size, Upsize, Disconnect or Nominal Sizing of Water Meter Services'.

- Applications to down size 32mm and larger connections must be accompanied by a Consulting Engineer's Report. The Engineer's Report is to include comment about the effect of a back flow prevention device if installed.
- Applications for down size of any connection where the premises is supporting fire services must contain a Consulting Engineer's Report.

Please Note: Downsize of meter connection will affect water flow and pressure to the property. It may also lead to having a meter which will be less than future Code requirements. For more information please obtain the brochure – Shoalhaven Water Group 'Down Size, Upsize, Disconnect or Nominal Sizing of Water Meter Services' or contact Development and Environmental Services Group (Senior Building Surveyor), concerning Code requirements.

2 APPLICANT'S DETAILS

Name

Postal Address

Town Post Code

Registered Owner /
Corporate Body Signature

Date

Business Telephone

Home Telephone

Please Note: The information requested will be forwarded to the applicant's address, unless otherwise directed.

Office Use Only –

Application No.:

Date:

3 PROPERTY DETAILS

House No. Lot No.

Street

Locality

Dwling	Factories	Office	Vacant Land	Units
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Please tick nature of application

DISCONNECT: Meter Number:.....

NOMINAL SIZING: Size Required:
(Fire Service & Low Pressure Situations only)

DOWN SIZE/UPSIZING OF CONNECTION:

Meter Number:.....

Existing Meter Size:

Size of Meter Requested:

METER SIZES:

25mm	50mm
32mm	80mm
40mm	100mm

Engineer's report submitted: Yes No

If no Engineer's report is submitted, please provide reason for non-submission.....

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The information requested on this application is being collected by Shoalhaven City Council for administrative purposes and to assess the appropriate water meter connection size for the property. The information will be used solely by Council Officers for the purpose mentioned or a directly related purpose. The applicant understands that this information is provided on a voluntary basis and they may apply to Council for access or amendment of the information at any time.

Council will consider all applications for the down size, disconnection or nominal sizing of water meter service connections. Applications must however be:

- Submitted using the applicable application form 250/06/09
- Signed by the property owner or Secretary of the Body Corporate if Strata
- Accompanied by a Consulting or Hydraulics Engineers Report and other supporting documentation as required by Council

The submission of an application and any recommendation contained within the accompanying Consulting or Hydraulics Engineers Report does not place any obligation on Council to approve such a down size to the water meter service connection. All applications are subject to assessment by Shoalhaven Water and Development and Environmental Services. All applications are subject to final determination and approval by the Shoalhaven Water Group Director or his delegate.

The determination and approval by Council of an application and the final nomination of the appropriate size of the water meter service connection will be based on but not necessarily limited to;

- Affect a down size will have on the quality of water pressure and flow.
- Development Conditions applicable to the premises.
- The effect of downsize on backflow prevention devices,
- The need to provide adequate function of fire support systems eg hose reel or hydrant etc, and conform with the relevant BCA and NSW Plumbing and Drainage codes
- The nature of the premises and likely impact for onsite residents ie units, caravan parks etc, and
- NSW Fire Brigade requirements.

The Engineers report should address the issues indicated above.

There is no limit to which an application for down size of water meter service connection can be rendered for assessment. The determination of an appropriate down size however will be approved based on the request by the customer but also on the requirements of Shoalhaven Water in providing adequate and appropriate water services together with the requirements of any approved Development Application or meeting various compliance requirements.

All applications for water meter service connections will be effective and adjustments undertaken from the date of approval. Availability charges at the higher rate will however continue to be levied until approval is granted. Adjustments to availability charges will be undertaken only once approval is given. The date of adjustment will be from the date an application is rendered to Council, completed in all respects and with the required documentation.

Applications involving single dwellings with a metered service of 25mm and where that service is not supporting a fire support system do not require the rendition of Hydraulics or Consulting Engineer's Report.

Nominal sizing of meters will be conducted in the same fashion as downsizing. It is important that Council ensure compliance with the various building codes and fire fighting requirements. Nominal sizing where fire services are involved will be limited to the level of connection required needed for the property; were a fire service not installed. Nominal sizing of meters for other reasons (exceptional one-off) will require substantiation and will be considered on merit.

Where approval is given for the nominal sizing of a service connection consequent to fire services being installed and where internal hose reels support that property, the nominal sizing will only remain if the hose reels are protected by lead security seals. Council will reserve the right to levy an availability charge based on the actual size of the connection if those seals are broken. Council will reserve the right to review the status of properties approved for nominal sizing.

The approved nominal sizing of meters will be subject to review and change by Council.